



**BUILDING OFFICIALS ASSOCIATION  
OF PALM BEACH COUNTY**

[www.boapbcgov.org](http://www.boapbcgov.org)

President

Joseph D. Anderson  
Palm Beach County  
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TO: BOAPBC Membership  
SUBJECT: September BOAPBC's Meeting  
DATE: Minutes September 12, 2024  
TIME: 12:01 P.M. - 1:30 P.M.  
LOCATION: Palm Beach County Office - 2300 N. Jog Road, 33411

Vice-President

Mark Candreva  
Village of Wellington  
[mcandreva@wellingtonfl.gov.org](mailto:mcandreva@wellingtonfl.gov.org)

**MEETING MINUTES**

Secretary

Mark Candreva  
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Treasurer

Jennifer Lang  
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State Director

Doug Wise, CBO  
Palm Beach County  
[DWise@pbcbgov.org](mailto:DWise@pbcbgov.org)

1. **Call to Order: President Joseph D. Anderson**
2. **Pledge of Allegiance- President Anderson led the group in the Pledge**
3. **Introduction of Visitors and New Members by President Anderson**
4. **Approval of August 2024's Meeting Minutes: Approve, motion carried**
5. **Education-Lunch & Learn Presented by: Brandon Church of WON-DOOR Fire & Security. Sliding Doors in a Means of Egress. Brandon was presented with Certificate from the Education Committee.**
6. **Treasurer's Report: A Treasurers report for the month of September was given by Jennifer Lang. Account totals were given for Checking, Savings, & Merrill Lynch, we now have access to Merrill Lynch funds. The report was approved as read, motion carried.**  
Discussion held to move the funds from Merrill Lynch to savings. **Motion to move the funds was voted on, approved & motion carried.**
7. **Old Business:**
  - a. Update on 501(c)(3) or (c)(6) given by Jennifer Lang, pending Merrill Lynch to forward bank statements for 2007 thru 2019. Letters & Tax forms have been prepared and ready to send.
  - b. Update on Scholarship Recipients given by Terry Summerell & Jennifer Lang Previous recipients have all been paid.
  - c. Update on boapbc.org website given by Jennifer Lang, ICC gave permission to editing company to make the updates, the web site looks good and its easy to maneuver, its up to date and matches other chapters in BOAF



Chapter of The International  
Code Council Since 2001

Mailing Address:  
PO Box 20241  
West Palm Beach  
Florida, 33416-0241



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### Committees:

- d. Liaison Committee: Global Bias is coming this month
- e. Ed Committee: Next month is Joint meeting, no speaker will resume in Sept.
- f. Safety Committee: Building safety Expo at the Kravis Center on Sept. 19 looking for volunteers for the event.
- g. Mutual Aid: no updates
- h. Legislative: Debbie Nutter, the meeting started two weeks ago, nothing has gone into effect yet. Dates are scheduled to meet in Tallahassee March 16 & 17 2025
- i. Nominations: Jennifer & Debbie gave update: nominations are due by the October meeting, vote at the November meeting and install at the December meeting.
- j. By Laws: Debbie & Bob are working with the committee on updating the BOAPBC by laws, it has been a few years since the last update. Draft needs to be completed and sent out to membership by end of the month for review and comment. Debbie mentioned some of the changes being entertained.

### 8. New Business

- a. Update on this year remaining 2024 major events:
- b. Jennifer gave update for the Annual Joint lunch. The event went extremely well, 140 people were registered to attend, we had sign in sheets for 107 attendees. The Guest speakers were very good.
  - i. Golf (September 7th) update by Mark Candreva, Event was very successful, Through Regfox we collected \$31,155.00 which doesn't include the donations for Shirts, beverages & signage. Waiting on final invoice from the Wanderers Club. Need more participation from the membership to help with these events.
  - ii. Clay Shoot (November 2nd) update by Warren Neal, Registration was sold out last week, three spots opened up, possibly two spots claimed, with only one spot left. We decided to use the last spot as a raffle item at the Safety Expo. To date we have brought in \$15,700 cash donations. Several sponsors have committed to raffle items. As it stands now, we are at a profit of \$19,863.09.
  - iii. Christmas Gala: Michelle gave the update: Gala is set for Dec 13, at the same location as last year. The save the date info has been sent out, We are planning to open registration the first week of October and probably close it the week before Thanksgiving, need final numbers by Nov 27<sup>th</sup>.  
Roaring 20's theme, we will have the installation of the new officers and our Christmas celebration.  
Building Safety expo: update by Michelle, it will be Sept 19 at the Kravis Center. Free registration starts at 08:00am, we have 25 exhibitor's, Guest Speakers, and four CEU' sessions.
- c. Upcoming Events: 2024 ICC Conference - October 20-23 Long Beach, CA

10. Meeting Adjourned: 1:30 PM



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